

SINGARENI COLLIERIES WOMEN'S DEGREE & PG COLLEGE



(Private Aided)
Bhadradi Kothagudem – 507101
Re-Accredited with NAAC 'A' Grade
ISO 9001:2015

CODE OF CONDUCT FOR OTHER STAFF

- Other staff should look after student's admission and examination.
- Other staff should be well versed in e- administration.
- Other staff should behave politely and compassionately with parents/guardians.
- Other staff should develop co-operative and friendly relationship with faculty members.
- Other staff should perform all professional activities through proper channels.
- Other staff should not involve in unethical practices.
- Other staff should not remain absent from duties without prior permission.
- Other staff should not engage directly or indirectly in any trade or business.